

Office of Statewide Pretrial Services State of Illinois Judicial Branch
Portable Alcohol Detection Devices
Invitation for Bid

Submission Deadline: May 11, 2026, by 5:00 P.M. CST

I. BACKGROUND INFORMATION

The Office of Statewide Pretrial Services' (OSPS or Office) mission is to assist in the administration of justice and promote community safety by ensuring fairness and equality in the pretrial process. OSPS is a statewide office that provides pretrial services, serving as the designated pretrial service agency under the Pretrial Services Act, 725 ILCS 185. OSPS implements pretrial services throughout Illinois by employing direct service pretrial staff who conduct pretrial investigations and provide various levels of pretrial supervision. By July 1, 2026, OSPS will provide pretrial services in 84 of 102 counties in Illinois.

OSPS is authorized to conduct alcohol testing on individuals who have been ordered by the court to undergo such testing. Alcohol testing may be required as a condition of pretrial release, in connection with an order to abstain from alcohol use, or as part of ongoing alcohol monitoring.

The Office invites bids in accordance with the conditions set forth in this invitation for bid (IFB), accompanying documents, and in accordance with the OSPS Procurement Code and all applicable laws.

II. DIRECTIONS

OSPS is seeking bids from interested and qualified vendors with a proven track record in providing portable alcohol detection devices for criminal justice, law enforcement, or court supervision agencies. As outlined below, vendors shall submit bids to pretrialservices@ilosps.gov no later than 5:00 p.m. CST on **May 11, 2026**. Vendors must include the completed narrative documents and attachments of the vendor's proposal listed below including how it will deliver the product.

- **Attachment A: Bid Form**
- **Attachment B: Product Narrative** (5 pages max; include pricing)
- **Attachment C: Vendor Certificate Form**
- **Attachment D: Budget Template**

The selected vendor(s) must be able to execute the OSPS Standard Vendor Agreement for Goods and Services (Attachment E) and fulfill all required services. If subcontractors are engaged, the vendor must include a complete list of all subcontractors intended to be used, their address, and a description of the work each subcontractor will perform.

This IFB is neither a contract nor meant to serve as a contract and does not create any obligation on the Office to affirmatively engage with any particular firm, product or applicant.

It is anticipated that one of the bids submitted in response to this IFB may be selected as the basis for negotiation of a contract with the vendor. Such a contract is presently contemplated to contain, at minimum, the terms of the bid submitted, as finally negotiated, and approved by OSPS. OSPS reserves the right to negotiate additions, deletions or modifications to the terms of proposals submitted.

Data, reports, and information in the software procured under this IFB will be exclusively owned by the Office of Statewide Pretrial Services and is not to be duplicated, shared, or retained without prior written approval. OSPS will retain all rights and ownership to documents, data, metadata, and information within the software under the scope of the agreement.

This Office reserves the right to award to the vendor that has the best overall bid within the OSPS's timelines and to issue supplemental solicitations as warranted.

III. KEY DATES

April 27, 2026 Invitation for Bid issued

May 11, 2026 Submission deadline not later than 5:00pm via Smartsheet [here](#).

IV. PRODUCT NARRATIVE

The product narrative must describe the vendor's equipment and services offered in the proposal. The narrative should be no longer than 5 pages and should serve as a summary of the types of services and training the vendor can provide OSPS. It should address whether the vendor can meet the following requirements:

Summary of Requirements

The vendor's proposal must include all associated equipment and accessories necessary for implementation.

Vendor Qualifications:

- Experience providing portable alcohol detection devices to government, law enforcement, or court agencies
- Technical Support Availability
- Ability to provide calibration training/services

Portable Alcohol Detection Devices should:

- Be handheld and field portable
- Have fuel sensor technology
- Have direct or passive testing ability

- Provide clear accurate digital BAC readings with range minimum: 0.000–0.400 BAC
- Replaceable disposable mouthpieces
- Include manufacturer-recommended calibration equipment

Training:

- The vendor shall offer on site or virtual training sessions and provide manuals for all equipment and system operation as part of its per diem cost on an ad hoc basis.
- The vendor shall be responsible for the provision of virtual or onsite training for OSPS staff covering instrument fundamentals, system startups and system maintenance, review of basic troubleshooting errors.
- Be conducted by qualified instructors knowledgeable in device operation and compliance standards.
- Provide troubleshooting guidance.

Other Vendor Requirements:

- The vendor must make technical and operational telephone support available.
- The vendor shall provide virtual or onsite technical support when required including but not limited to education to OSPS staff and/or software stakeholders.
- The vendor records to provide requirement report for SOC 1 and SOC 2 Type audit requirements.

Pricing Requirements:

- Unit Price
- Bulk Price (if applicable)
- Cost of Accessories
- Calibration equipment pricing
- Shipping Costs
- Estimated Delivery time
- Warranty Terms
- Pricing must remain valid for term of contract

V. ADDITIONAL INFORMATION

Any alterations to the bids made by the vendor may be grounds for rejection of bid and cancellation of any subsequent award. Bids may be withdrawn at any time for any reason. A withdrawn proposal may be resubmitted up to the time designated for the receipt of proposals provided it fully conforms to the same general terms and requirements. OSPS will require the awarded vendor to provide a Certificate of Insurance issued by an insurance company licensed or authorized to provide insurance in the State of Illinois. Each Certificate of Insurance shall indicate current insurance coverage meeting minimum requirements as may be specified by this IFB. A failure to provide a current Certificate of Insurance will be considered a material breach and grounds for contract termination.

VI. EVALUATION OF BIDS

The Office will review all submitted bids and make an award in accordance with the requirements and evaluation criteria stated in the Invitation for Bids, including the bidder who bid meets all material specifications and demonstrates suitability for OSPS' need based on the comprehensiveness of the bid and whether the vendor's equipment meets OSPS' requirements.